Lerryn Area Minibus Association (LAMA)

Minutes of a LAMA General Meeting (GM) held at
the Lerryn Memorial Hall on 7th September 2026

Item	Discussion	Action

1. **Those Present, Apologies for Absence and Quorum Determination**
The following LAMA members were in attendance: Chrissie Anders (CA), Richard Halliday (RH), Jean Piper (JP, also representing St Veep Parish Council), David Platt (DP), Annie Singer (AS), Jo Warrick (JW) and Nick Warrick (NW). No authorised organisation representatives were present. With 7 LAMA members attending, of 15 registered members and representatives, the meeting was quorate.

The meeting was also attended by 2 LAMA drivers (Ian Holding and Mike Roper) and 2 passenger supporters (Gillian Parsons and Rosemary Weatherhogg). In total, there were 11 people in attendance.

Apologies were received from 5 LAMA registered members (Mark Dunford, Duncan Elliott, Ann Henderson, Charlayne Platt and Mike Sharpe), 2 LAMA drivers (Kevin Channer and Chris Lutey) and 4 loan organisations (Sue Daw of the Lerryn History Society, Christine Barwell of the Looe University of the Third Age (U3A), Francoise Carr of the Lostwithiel U3A Wine Appreciation Group and Laone Roscorla of the Lostwithiel U3A Art Appreciation Group). Overall, there were 11 people who apologised.

2. **Election of Chairperson for Meeting**
David Platt was elected to chair the meeting.

3. **Membership Changes (Individuals and Organisations)**
   a. **Applications**. The following organisations and individuals had applied for LAMA membership with their membership being confirmed as follows:
      (1) Lostwithiel Business Group, £1 share to be billed with their first minibus loan on 12th September 2026 and authorised organisation membership confirmed.
      (2) Rotary Club of Lostwithiel, £1 share paid and authorised organisation membership confirmed.
      (3) St Winnow Church PCC, already approved as part of the Benefice of Lostwithiel Parishes, but registered separately to assist with minibus loan management. Authorised organisation membership was confirmed.
      (4) Gillian Parsons, £1 share paid and individual membership confirmed.
   b. **Terminations**. There were no LAMA membership terminations.
   c. **Quorum Adjustment**. With the addition of one individual member present and no representative changes, the meeting remained quorate.

4. **Minutes of Last General Meeting and Matters Arising**
The minutes of the annual general meeting held on 16th March 2026 were approved and signed. All decisions from the meeting had been actioned and there were no matters arising that were not addressed in the agenda.

Item	Discussion	Action
5.	**Report from the Chair of the LAMA Committee** The report from the chair of the LAMA committee is at Enclosure 1. The meeting approved the requirement to undertake the bodywork repairs and full respray, and to the purchase and fitting of cameras, but attendees recognised that the work was a significant undertaking and that the final bill would likely be considerably more than the estimate provided. The meeting was firmly of the view that the work needed to be completed to a high standard and spending of up to £3,000 plus VAT was authorised for the job. The acting secretary was to advise DE of the decision.	**NW** **DE**
6.	**Financial Report from the LAMA Treasurer** a. The treasurer's financial report is at Enclosure 2. The meeting noted that LAMA's big expenditure since the AGM in March was for the rehosting of its website onto www.lamaminibus.co.uk, which included the integration of minibus loans (£4,710+VAT). Revenue from organised trips was up on last year and hopefully this would continue with LAMA's recent fare rises. By contrast, loans income was down, but this was due more to less miles being travelled than to the number of trips being undertaken. The cost of MOT repairs was up on last year and, sadly, no insurance recovery had been made for the minibus luggage compartment glass panel replacement in March. MiDAS training, with its associated costs, had expanded this year, otherwise income and expenditure levels for this and last year were comparable. The treasurer explained the meaning of a number of items appearing in the accounts as follows: (1) Credit Refund related to the repayment of passenger credit purchases. (2) Share Forfeited related to the cancellation of £1 share purchases when a member withdraws from LAMA. (3) Accounts Receivable related to invoices that have been issued by LAMA that have not yet been paid. (4) Accounts Payable related to invoices that have been received by LAMA that are still owed. (5) "Benefit to the Community" Liability related to the assets/capital held by LAMA and represented its worth. b. LAMA had opened a new savings account with Redwood Bank with an initial deposit of £10,000. This account earned 3.49% interest compared to the 2.72% interest earned with Cambridge & Counties Bank. The new account was operating well and the meeting authorised the transfer of £50,000 from Cambridge & Counties Bank to Redwood Bank.	**NW**
7.	**Retention of Paper LAMA Registration Documents** Collectively known as LAMA users, the meeting was briefed on how passenger, member and loan organisation registrations were handled on the LAMA website. The meeting recognised that paper registrations were accurate on the day they were written, but that they were not updated as and when changes were reported. The LAMA website could be updated both by LAMA users themselves and by LAMA admins, and so the online	

Item	Discussion	Action
	database was the most accurate repository of LAMA user data. It was agreed that: a. All paper registration documents could be destroyed when they were no longer required (typically as soon as the LAMA database had been updated and checked). b. The LAMA privacy policy published on the website should be reviewed and updated.	NW MS NW RH
8.	**Any Other Business** a. An enquiry was made as to whether Sweetshouse lay within LAMA's area of operation and whether it could be added as a request stop. The meeting agreed that it was within area, but that the minibus should only stop there if it was routing that way. The management of the change was to be referred to the LAMA committee. b. It was asked whether What3Word links could be added to the minibus pickup points on the driver's sheet to assist new drivers with route planning. The webmaster was asked to investigate and implement.	 NW NW
9.	**Date of Next General Meeting** The next general meeting would be the annual general meeting which would be held in the Lerryn Memorial Hall on 1st March 2027 at 7:30pm.	

NICK WARRICK
Acting LAMA Secretary

DAVID PLATT
GM Chair

Enclosure:

1. Report from the Chair of the LAMA Committee.
2. Financial Report from the LAMA Treasurer.

ENCLOSURE 1 TO
LAMA GM MINUTES
DATED 7 SEP 2026

Report from the Chair of the LAMA Committee

Well, the team that is LAMA gains both momentum and new faces. We have welcomed Chrissie, Mike and Mark to the committee and also a number of new drivers, plus some in the pipeline. All of which speaks volumes about the time and effort spent by everyone involved to make a continued success of the Association and services provided, for which your Chairman is very grateful.

We must continue to promote and market who we are and what we do by way of regular trips, special outings and loans, together with our fundraising events. I would like to include the word fun in these comments because the shared social experience for us all compensates a little for the time spent on LAMA business, very often testing family tolerances I suspect.

Now as for the vehicle. The next 10 weekly safety check is 16th September and I am very pleased to relate that I have had little or no call outs for vehicle attention since my last report. I confirm that there is no need to consider replacing the vehicle for the foreseeable future.

As you know we have agreed to undertake some bodywork repairs and a full respray which may involve re-applying the signwriting. At the time of writing this is as yet unconfirmed. The likely costs will be around £1,500.00 plus purchase and fitting of cameras. The extra funds I think have not been approved. Action required.

The request for replacing the reversing camera and installing dash cams is being investigated. The respray job will take the vehicle off the road for 7 working days and I plan to find the longest period between regular Bodmin trips which is clear of other bookings and it may well be 30th September to 7th October. This will necessitate finding a cover vehicle, possibly for Bodmin 6th October.

I wish you all well for a successful meeting.

Kind regards

Duncan Elliott
LAMA Committee Chairman

ENCLOSURE 2 TO
LAMA GM MINUTES
DATED 7 SEP 2026

Financial Report from the LAMA Treasurer

Lerryn Area Minibus Association

Income and Expenditure Account for the Period 1 January 2026 to 4 September 2026

Income:		2026		2025
Bus Revenues - LAMA Organised Trips	£	2,382.50	£	1,968.50
Bus Community Loan Scheme	£	1,064.00	£	1,511.00
Fundraising	£	746.50	£	565.00
Donations	£	221.30	£	258.00
Grants (Cornwall Council)	£	1,750.00	£	2,000.00
Fuel Duty Rebate (BSOG)	£	440.44	£	216.43
VAT Rebate	£	1,183.07	£	857.57
Sundry (Gift Aid)	£	-	£	-
Insurance Refund	£	-	£	-
	£	-	£	-
	£	-	£	-
	£	-	£	-
Total Income:	£	7,787.81	£	7,376.50

Operating Expenses:		2026		2025
Fuel	£	951.90	£	855.42
Bridge / Ferry / Parking	£	24.34	£	16.80
MOT / Safety / Service / Road Tax	£	1,974.59	£	1,498.72
Accidents & Repairs	£	587.71	£	-
Insurance	£	209.09	£	209.09
Events	£	40.75	£	-
Admin Overheads & Sundry Costs	£	5,356.75	£	2,561.41
Bank & Card Payment Charges	£	68.18	£	47.38
Driver Training	£	689.80	£	64.00
Credit refund	£	-	£	6.00
Share Forfeited	£	-	£	-
VAT Paid	£	1,381.77	£	723.32
Depreciation on Minibus	£	985.00	£	1,311.00
	£	-	£	-
Total Operating Expenses:	£	12,269.88	£	7,293.14
Operating Surplus/Deficit:	-£	4,482.07	£	83.36
Interest Received:	£	1,340.21	£	1,670.56
Total Surplus/Deficit:	-£	3,141.86	£	1,753.92
NB. Period Surplus/Deficit excluding Depreciation	*-£*	*2,156.86*	*£*	*3,064.92*

Lerryn Area MInibus Association

Balance Sheet as at:		**4 SEPTEMBER 2026**		**4 SEPTEMBER 2025**
Fixed Assets (Mercedes Sprinter Minibus DK66CGY):				
Opening Value at 1 January	£	5,812.00	£	7,749.00
Depreciation at 25% per year	£	985.00	£	1,311.00
Closing Value at 4 September:	£	4,827.00	£	6,438.00
Current Assets:				
Deposit Account	£	71,588.37	£	72,423.68
Cash at Bank	£	3,604.98	£	4,741.10
Petty Cash	£	84.29	£	32.57
Accounts Receivable	£	-	£	-
Total Current Assets:	£	75,277.64	£	77,197.35
Total Assets:	**£**	**80,104.64**	**£**	**83,635.35**
Capital and Reserves:				
Individual Member & Authorised Organisation Shares (£1 each)	£	35.00	£	29.00
Liabilities:				
Accounts Payable	£	97.72	£	-
Passenger Credit Balance	£	42.00	£	-
"Benefit to the Community" Liability	£	79,971.92	£	83,606.35
Total Liabilities:	**£**	**80,104.64**	**£**	**83,635.35**